



Job Hunting Handbook

By Harry Dahlstrom

Dahlstrom & Company. Paperback. Condition: New. 48 pages. Dimensions: 10.0in. x 8.0in. x 0.2in. The Job Hunting Handbook is a complete job-search plan you can read in about an hour or so and get started on your job hunt today. Its upbeat, motivational and written in a friendly conversational style. Look whats included: - Learn how employers hire-and how to survive the four cuts - Just fill-in-the-blanks to craft a resume with all the right stuff - How to ask three references to sing your praises - What to say when a hiring manager calls you - What to wear to a job interview-and why it matters - How to sell yourself with a 15 second sales pitch - A dozen ways to show honest enthusiasm - Wages and demand for Americas top 175 occupations - How to answer 50 tough interview questions with ease - 17 smart questions to ask a hiring manager - Four things you need to do after every job interview - Plus, step-by-step coaching for networking, social media, job fairs, job boards, career centers, employment agencies, following-up, and much more Over 7 million copies sold, The Job Hunting Handbook is used by thousands of career centers...



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